



JOB DESCRIPTION QUESTIONNAIRE (J.D.Q.)

HMI CATEGORY CODE:

DIRECTORATE: North West Regional Organised Crime Unit
AREA/DEPT: **ECONOMIC AND CYBER CRIME PORTFOLIO**
SECTION: **ECONOMIC AND CYBER CRIME UNIT**
JOB TITLE: **DETECTIVE CHIEF INSPECTOR**
REPORTS TO: **DETECTIVE SUPERINTENDENT CYBER**
ECONOMIC
CURRENT RANK/GRADE: **DETECTIVE CHIEF INSPECTOR**
DATE: **MARCH 2026**

1. JOB PURPOSE: (Briefly state your job's overall objectives. To.....")

To support delivery of the SOC strategy and NWROCU mission statement. Deliver professional, efficient, and effective investigative and covert support services to the forces of the Northwest region and to the regional co-ordination and tasking process in respect of serious and organised crime activity deemed to be of regional significance.

To ensure the efficient and effective management of the Economic Crime Unit, and Cyber Teams.

2. PRINCIPAL ACCOUNTABILITIES:

(Describe the important end results you are expected to achieve).

- a) Act as a mentor for Detective Inspectors in their role as SIO in pro-active and re-active complex criminal investigations, thus ensuring an effective service is provided. In certain circumstances the DCI may be required to conduct the role of SIO personally.
- b) Implement the National Economic Strategy in respect of financial investigation against organised criminals, seeking to disrupt and dismantle their ability to operate by means of restraining, seizing, and confiscating criminal assets; also, to monitor and drive prompt recovery of confiscated assets. Promote the use of new economic legislation.
- c) Identify and effectively investigate money laundering enablers in line with Regional and National Organised Crime strategies.

- d) Coordinate, liaise and engage with constituent forces, other law enforcement agencies and criminal justice partners to ensure a consistent approach is maintained in the use of financial investigation against those engaged in organised crime.
- e) Monitor and drive performance within ECU and Cyber teams in line with identified objectives both regionally and nationally. Ensure accurate and informative performance products are distributed to relevant parties. Promote and perpetuate the positive contribution NWROCU makes in tackling SOC in the North West and beyond to all key stakeholders.
- f) Support the Cyber Economic Manager in ensuring investigations conducted by the investigation teams in the ECU and Cyber Investigations comply with current legislation and directives, also to ensure effective management of all aspects of their work including operational and training functions.
- g) Monitor the developmental and welfare needs of personnel and undertake performance reviews of relevant staff members, with a view to creating a focussed and motivated work force. Identify and appropriately deal with matters of dispute within the operational teams. Ensure that fairness, integrity and diversity are embedded into ethos and values of NWROCU. Lead by example and apply legislation and policies rigorously to create and maintain a culture of openness, honesty, fairness and respect.
- h) As a member of NWROCU senior leadership team, advise and support the Head of NWROCU through formal and informal communicative means. This will include preparation for and participation in SLT, meetings and ensuring that units operate within identified budgetary constraints and adhere to value for money principles across all aspects of their areas of business.
- i) Ensure that staff are MoPI trained in accordance with the National Learning & Development Strategy and that all responsibilities are undertaken in relation to information management, data quality, and information sharing, intelligence, and information security in accordance with the NPCC Guidance on the Management of Police Information to comply with the Statutory Code of Practice.
- j) Develop the Framework and Engagement Plan for partnership working, mapping the network of Key Stakeholders essential to NWROCU development and success.
- k) Be accountable for all health and safety issues, to include risk assessment, pertaining to the potholder's area of responsibility to fulfil the statutory obligations of the Health and Safety at Work Act 1974.

3(a) KNOWLEDGE AND EXPERIENCE:

(What kind of knowledge, skills and experience are necessary to enable satisfactory performance in the job and why are they necessary?).

- i. A high level of credibility and experience is essential with an extensive and proven background as SIO in the investigation of complex crime. Experience in dealing with financial and cyber investigations would be desirable.

- ii. A high level of interpersonal, management and problems solving skills together with diplomacy and a high level of political awareness is essential; enabling regular contact with high-ranking police, public and private sector partner agencies and Civil Service/Government Officials.
- iii. A high level of flexibility, resilience, and dependability to cope with extended working hours and the demanding workloads associated with Force, Regional and National issues.
- iv. Display leadership and integrity and an ability to implement change when necessary.
- v. Current knowledge of relevant legislation, policies, and procedures within RIPA, PACE, CPIA, POCA, NIM, NPCC and APP. Have experience applying that knowledge to live operations.
- vi. A sound knowledge of strategic and financial planning to manage departments and operations effectively.
- vii. The ability to effectively negotiate and influence, and to deliver strong stakeholder confidence, at all levels, including strategic.

3(b) (Does your post require any Police Powers, and if so what are they, and why are they necessary?)

The post holder must be conversant with all relevant legislation, as police powers and procedures under any act may be required in the day-to-day duties of the role.

A sound understanding of POCA legislation and Money laundering regulations, and its relevance in strategies designed to tackle organised crime. A sound knowledge of the Computer Misuse Act and related cyber-crime offences.

4. RELATIONSHIPS:

(a) Supervisory responsibilities:

Has supervisory responsibility for the DI ECU x 3 and DI Cyber Protect.

Leadership qualities in driving performance of operational teams against departmental strategic priorities. Personal monitoring and evaluating of performance against goals, analysing cost/benefit and liaison with all supervisors and staff ensuring compliance with Force and Regional Strategies. Giving and listening to advice as and when appropriate.

(b) Supervision Received:

The post holder will report directly to the Detective Superintendent Cyber & Economic and will receive some national strategic guidance from National Economic lead (COLP / NECC).

(c) **Other Contacts:**

(i) **Within North West Region:**

Within NW ROCU and NW Regional Forces:

All constituent force economic crime and serious organised crime leads on a regular basis.

Outside NW ROCU and NW Regional Forces:

Other Regional Organised Crime Units, National and regional Forces, HMIC, NCA, HMRCs, COLP, NECC and UK Border Force on a regular basis about criminal intelligence investigations and best practice.

5. **CONTEXT:**

(a) **Operating Environment:** (Services provided, work patterns, who are the customers).

(a) Operating Environment:

The post holder is required to work those hours deemed necessary in his/her role. This could be normal office hours or extended depending upon the demands of the investigation or intervention required.

The post holder offers advice, guidance and support in relation to sensitive and confidential issues. This service is available at all times to operational officers/managers/supervisors and other partners.

(b) Framework and Boundaries:

The post holder must work within the boundaries of legislation, COLP capabilities and definitions, to NPCC and other guidelines and all relevant procedures, also considering relationships within private sector bodies.

(c) Organisation:

ECU DI - SIO for serious and complex financial investigations

Cyber DI – SIO strategic lead for Cyber protect work and Cyber Operations.

6. **DIMENSIONS:** (Indicate in quantitative terms, key areas on which your job has an impact).

Financial: The post holder is responsible for the effective management of a multi Million-pound budget as directed by the operations manager, ensuring best value principals are consistently advised.

Staff: The post holder has responsibility with others for all ECU, and Cyber staff. To be responsible for the development/performance review for the Detective Inspectors.

7. JOB CHALLENGES: (Describe the most challenging or complex parts of your job).

Co-ordinate and support, the ethical and professional investigation of Serious Organised Crime impacting upon the North West Region

Strategic management of personanel and financial resources to ensur ethe efficent and effective functionality of the ECU, Cyber.

The ability to work on numberours concurrent issues, under pressure, whilst maintaining work of the highest standards.

Effective media management.

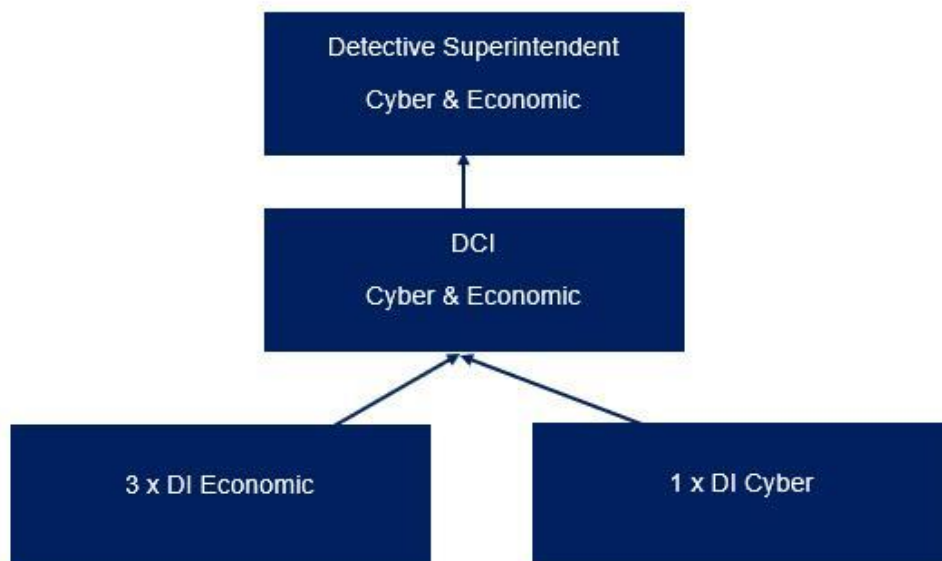
8. ADDITIONAL INFORMATION:

(Provide any further information, not included in your previous answers, which you consider would assist others to achieve a better understanding of your job).

A high-profile post, where the incumbent is tasked with the most complex investigations and must ensure that all aspects of these will ultimately withstand the most vigorous internal and external scrutiny, always considering the organisational reputation of the department and police force.

MV, SC and NCA vetting required.

9. ORGANISATIONAL STRUCTURE:



10. AGREEMENT OF QUESTIONNAIRE CONTENT:

(Please sign when completed)

POSTHOLDER'S NAME:
(Please print in block capitals)

POSTHOLDER'S SIGNATURE:

Date:

Extn:

MANAGER'S NAME:
(Please print in block capitals)

MANAGER'S SIGNATURE:

Date:

Extn